



SharePoint Post-Migration Health Check

Stabilize. Secure. Optimize.

Your SharePoint migration is complete—but that doesn't mean your environment is ready.

Many organizations discover issues *after* migration: broken permissions, poor search results, inconsistent navigation, and growing security risk. Without a structured post-migration review, these problems compound quickly and undermine adoption.

dataBridge's SharePoint Post-Migration Health Check ensures your environment is secure, usable, governable, and ready for long-term success across Microsoft 365.

[Jump to Checklist](#)

What This Health Check Solves

We help organizations move from *"the migration is done"* to *"SharePoint is working."*

This engagement identifies and resolves:

- Overexposed or inconsistent permissions
 - Poor information architecture and navigation
 - Search and discoverability issues
 - Governance gaps and unclear ownership
 - Compliance and security risks
 - Copilot and AI readiness concerns
-

What We Review

Our structured assessment covers the areas that matter most after migration:

✓ Content & Migration Validation

We confirm content accuracy, integrity, metadata, and structure—so users can trust what they see.



✓ Security, Permissions & Compliance

We review access models, sharing settings, sensitivity labels, and retention to reduce risk without blocking collaboration.

✓ Information Architecture & Navigation

We evaluate site structure, hubs, and navigation to ensure content is easy to find and scalable.

✓ Search & Discoverability

We validate Microsoft Search behavior and optimize structure so users—and Copilot—can surface the right information.

✓ Governance & Ownership

We confirm every site has clear ownership, lifecycle expectations, and enforceable governance controls.

✓ Microsoft 365 & Copilot Readiness

We assess how permissions, metadata, and structure will behave with AI tools like Copilot—before issues are amplified.

What You Get

At the end of the engagement, you receive:

- A clear summary of findings and risks
- Prioritized, actionable recommendations
- Governance and security improvement guidance
- A remediation roadmap aligned to your business goals
- Optional support to implement fixes

No generic reports. No theoretical advice. Just practical, actionable clarity.

Why dataBridge



Organizations choose dataBridge because we combine deep SharePoint expertise with a structured delivery approach.

- SharePoint and Microsoft 365 specialists
- Proven post-migration framework
- Governance-aligned recommendations
- Practical, business-focused outcomes
- Long-term advisory mindset

We don't just assess—we help you fix what matters.

Is This Right for You?

This engagement is ideal if:

- You recently completed a SharePoint migration
 - Users are struggling to find content
 - Security or compliance concerns are emerging
 - Governance feels unclear or unenforced
 - You're planning for Copilot or AI adoption
-

SharePoint Post-Migration Checklist

dataBridge Client Framework

Purpose:

Ensure the SharePoint environment is secure, usable, governable, searchable, and ready for long-term adoption after migration.

1. Migration Validation & Content Integrity



Content Accuracy

- All expected sites, libraries, folders, and files are present
- File counts match pre-migration expectations
- No orphaned or duplicate libraries
- No broken links to migrated content
- Version history retained (where expected)
- Metadata values carried over correctly

File Health

- No unsupported file types remaining
 - Large or problematic files identified
 - Legacy file naming issues addressed
 - Special characters and path length issues resolved
-

2. Permissions, Security & Access Review

Permissions Structure

- Permissions assigned at **site or library level** (not individual files)
- Excessive unique permissions eliminated
- Role-based access model applied
- Owners and members clearly defined

External & Sharing Controls

- External sharing settings reviewed and aligned with policy
- Anonymous links audited or removed
- Guest access documented and approved

Security & Compliance

- Sensitivity labels applied where required



- Retention policies validated
 - DLP rules reviewed and tested
 - Security aligns with Microsoft 365 compliance requirements
-

3. Information Architecture & Structure

Site Architecture

- Hub sites correctly configured
- Department and team sites aligned to hubs
- Redundant or unnecessary sites removed
- Naming conventions applied consistently

Navigation

- Global navigation validated
 - Hub navigation logical and consistent
 - No dead or confusing navigation links
 - Users can reach key content in ≤ 3 clicks
-

4. Metadata, Content Types & Taxonomy

- Metadata fields are meaningful and in use
- Content types correctly assigned
- Required metadata enforced where appropriate
- Managed metadata terms reviewed for duplication
- Legacy folder-only structures addressed

Outcome: Content is structured for **search, automation, reporting, and Copilot readiness.**



5. Search & Discoverability

Search Configuration

- Content appears in SharePoint and Microsoft Search
- Permissions respected in search results
- Search verticals reviewed and optimized
- Key content is easy to find

Discoverability

- Metadata improves filtering and refinement
 - Pages and libraries optimized for search
 - Users understand how to search effectively
-

6. SharePoint Pages, UX & Branding

Page Quality

- Key pages reviewed for layout and usability
- Consistent page templates used
- Web parts configured correctly
- Pages load quickly and render properly

Branding & Experience

- Branding applied consistently
 - Mobile responsiveness validated
 - Accessibility considerations reviewed
-

7. Microsoft Teams & M365 Integration

- Teams-connected SharePoint sites validated
- Permissions consistent between Teams and SharePoint



- Files tab behavior understood by users
 - OneDrive sync issues addressed
 - Power Automate flows tested (if applicable)
-

8. Governance & Ownership

Ownership & Accountability

- Every site has an accountable owner
- Ownership responsibilities documented
- Site lifecycle expectations defined

Governance Controls

- Site creation process documented
 - Template usage guidelines established
 - Archiving and deletion rules defined
 - Change management approach agreed upon
-

9. Adoption, Training & Change Management

- Users trained on new structure and navigation
 - Site owners trained on responsibilities
 - “What changed?” communication delivered
 - Quick-reference guides provided
 - Support and escalation paths defined
-

10. Copilot & AI Readiness (Optional but Strongly Recommended)

- Permissions model reviewed for AI exposure
- Metadata supports meaningful AI responses



- Sensitive content properly labeled
 - Search quality validated before Copilot rollout
 - Copilot risks documented and mitigated
-

11. Performance, Monitoring & Ongoing Optimization

- Site performance reviewed
 - Storage usage evaluated
 - Audit logs enabled and reviewed
 - Improvement backlog created
 - Follow-up review scheduled (30–90 days)
-

Final Outcome Review

- Environment is secure and compliant
 - Content is discoverable and structured
 - Users can confidently find and manage information
 - Governance is enforceable, not theoretical
 - SharePoint is ready for long-term growth and AI
-

How dataBridge Uses This Checklist

This checklist is typically delivered as part of:

- **A Post-Migration Health Check**
- **A Stabilization & Optimization Engagement**
- **A Governance Reset**
- **A Copilot Readiness Assessment**

It helps clients move from “*the migration is done*” to “*SharePoint is working.*”